

## **C. REGULATIONS GOVERNING THE AUTOMOTIVE SERVICE TECHNICIAN SECTOR**

### **b. Pair Work**

- Pair the participants up.
- Distribute copies of the Acts and the handouts.
- Ask each pair to work through the exercises together.

**TRADES QUALIFICATION AND APPRENTICESHIP ACT**

To work as an Automotive Service Technician in Ontario, you must have a certificate.

The Ministry of Education and Training is responsible for the apprenticeship and certification processes, which are regulated under the Trades Qualification and Apprenticeship Act.

1.

What is the youngest someone wanting to become an apprentice can be? \_\_\_\_\_

What is the first step toward becoming an apprentice?

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9.

You want to work in the automotive service trade but do not have a certificate of apprenticeship or qualification in the trade.

After you have found an employer who is willing to hire you as an apprentice, you must file your contract of apprenticeship within \_\_\_\_\_.

11.

As an apprentice, you have the right to strike without breaking your contract under the

\_\_\_\_\_ Act.

12.

A 20-year-old man has just entered into a contract of apprenticeship.

How long is this contract in force? \_\_\_\_\_

Who must sign the contract? \_\_\_\_\_

**15.**

A contract of apprenticeship may be terminated before the apprenticeship period is completed if one of three things happens:

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

**16.**

To receive a certificate of apprenticeship, a person must meet three conditions:

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

**17 (2)**

You want to apply for a certificate of qualification (CofQ) as an Automotive Service Technician but you do not have a certificate of apprenticeship in the trade. Under what two conditions would you be eligible for a CofQ?

- a. \_\_\_\_\_
- b. \_\_\_\_\_

**18**

For how long is a CofQ usually valid? \_\_\_\_\_

**19**

For what reasons could you lose your CofQ?

- a. \_\_\_\_\_
- \_\_\_\_\_
- b. \_\_\_\_\_
- \_\_\_\_\_

**24**

## True or False?

A person may be considered guilty of an offence under the Trades Qualification and Apprenticeship Act for:

\_\_\_\_\_ not carrying out the terms of a contract of apprenticeship

\_\_\_\_\_ providing accurate information about their apprentices' working and training conditions.

\_\_\_\_\_ using someone else's certificate of qualification to get a job.

The maximum fine for conviction of an offence under this Act is \_\_\_\_\_.

**Regulation 269/96: Regulations Pertaining to Motive Power Equipment**

Under this regulation, a **“motor vehicle”** is defined as one of four categories of vehicle:

- an automobile
- a motor home
- a bus or truck having a manufacturer’s gross vehicle weight rating of 9,000 kilograms or less
- a trailer other than a truck-trailer

A motor vehicle is also defined as a vehicle for which a permit has been issued under “vehicle permit legislation.”

In Ontario, vehicle permit legislation means the *Highway Traffic Act* or similar legislation outside Ontario.

**Self-Assessment**

Regulation 269/96 defines the responsibilities of a number of different trades dealing with motive power equipment.

As you read through the descriptions of certified trades involving the repair of motor vehicles, check those areas in which you have had experience.

**ALIGNMENT AND BRAKES TECHNICIAN**

<b>Repairs and maintains motor vehicles</b>	<b>Yes</b>	<b>No</b>
Tests for and corrects faulty alignment of wheels, axles, frames and steering mechanisms		
Disassembles, adjusts, repairs and reassembles braking systems		

### **AUTOMOTIVE SERVICE TECHNICIAN**

<b>Services, repairs, overhauls, diagnoses or inspects motor vehicles</b>	<b>Yes</b>	<b>No</b>
Disassembles, adjusts, repairs and reassembles engines, transmissions, clutches, rear ends, differentials, brakes, drive shafts, axles and other assemblies		
Tests for and corrects faulty alignment of wheels, axles, frames and steering mechanisms		
Diagnoses faults in, repairs or replaces suspension systems, including shock absorbers and spring assemblies		
Diagnoses faults in, installs, repairs and removes ignition, charging and starting systems, panel instruments, wiring , and other electrical and electronic systems and equipment		
Diagnoses faults in, repairs and adjusts fuel systems, engine management systems and emission control systems		
Diagnoses faults in, installs, inspects, maintains and removes air conditioning and refrigeration/heating systems		

### ***FUEL AND ELECTRICAL SYSTEMS TECHNICIAN***

<b>Repairs and maintains motor vehicles</b>	<b>Yes</b>	<b>No</b>
Diagnoses faults in, installs, repairs and removes ignition, charging and starting systems, panel instruments, wiring and other electrical and electronic systems and equipment		
Diagnoses faults in, repairs and adjusts fuel systems, engine management systems and emission control systems		
Diagnoses faults in, installs, inspects, maintains and removes air conditioning and refrigeration/heating systems		

### ***TRANSMISSION TECHNICIAN***

<b>Repairs and maintains motor vehicles</b>	<b>Yes</b>	<b>No</b>
Inspects, maintains and repairs transmissions and trans axles		

For which trade(s) might you qualify for a temporary licence or C of Q?

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**Regulation 269/96 also outlines the apprenticeship and certification requirements.**

There is an apprenticeship training program for each motive power equipment trade. Each apprenticeship training program consists of:

- a) classes that provide training and instruction
- b) on-the-job training and work experience

An apprentice Automotive Service Technician spends \_\_\_\_\_ hours in class, on-the-job training and work experience.

Apprentice Alignment and Brake, Fuel and Electrical Systems, and Transmission Technicians spend \_\_\_\_\_ hours in class, on-the-job training and work experience.

What happens to your overtime hours when you are counting up your total hours in on-the-job apprenticeship training and work experience?

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**4. Authorization**

True or False?

\_\_\_\_\_ A repairer may charge for work done on a vehicle even though the customer did not authorize the work.

\_\_\_\_\_ What is the maximum amount above an estimate that a repairer may charge?

**5. Authorization by Telephone**

Describe the conditions under which authorization by telephone is considered legally valid under this Act.

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**6. Disclosure**

What information must a repairer clearly post on the premises?

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**7. Return of Parts**

True or False?

\_\_\_\_\_ The repairer must return parts even if the customer does not request them.

\_\_\_\_\_ The customer will get the parts back in a clean container.

