

## E. Next Steps

### Objective

To allow participants the opportunity to:

- collect relevant labour market about their trade sector
- identify and evaluate alternative employment possibilities

### Equipment

- ✓ Flipchart easel
- ✓ Flipchart paper
- ✓ Chart markers

### Materials

- ✓ Handouts 15 “Team Assignment”
- ✓ Handout 16 “Resources”

#### 1. Brainstorming Activity

Record the participants’ responses to the following questions on flipcharts:

- What kinds of jobs, skilled and unskilled, are related to the automotive service technician trade?
- What kind of information do you want to find out about the occupations you have listed? *Potential jobs include:*
  - UNSKILLED
    - Service Station Attendant
  - Voluntary Trades
    - Automotive Machinist
    - Automotive Painter
  - Skilled Trades
    - Parts Clerk, Storekeeper
  - Automotive Partsman
  - Industrial Engine and Equipment Parts
  - Compulsory Trades
    - Alignment and Brakes Technician
    - Fuel and Electrical Systems Technician
    - Transmission Technician

2. Divide the participants into small groups of three or four. Assign one or more occupation to each group.

3. Distribute Handout 10 to each group.

4. Have each group present their findings on the occupation(s) assigned to them to the whole group.

## Team Assignment

Your group is to decide:

- what information you want to collect about the occupation(s) that have been assigned to you
- where you will find the information
- who will be responsible for what tasks
- what your deadlines are
- how you will summarize and present the information to the whole group

The information you gather about each occupation should include:

- a. Educational/Experience Requirements**
  - ⇒ Courses required
  - ⇒ Length of time in school and on the job
  - ⇒ Estimated costs
- b. Job Description**
  - ⇒ The tasks performed by workers in each occupation
- c. Labour Market Trends**
  - ⇒ economic changes, e.g. effect on car ownership
  - ⇒ demographic changes, e.g. aging baby boomers who are well-off
  - ⇒ technological changes, e.g. more complex automobile technology, especially electronics and new material
  - ⇒ environmental changes, e.g. increasing pressure for cleaner burning cars
  - ⇒ workplace changes
    - ◆ the move to small business
    - ◆ franchising
    - ◆ information technology/automation
- d. Employers**
  - ⇒ what skills they look for in employees in each of the occupations
  - ⇒ who employs people in these trades
  - ⇒ where the industries/employers are located
- e. Employment Potential**
  - ⇒ what current and future demand is for the trade(s)
- f. Salary/wages**

## RESOURCES

### Apprenticeship and Client Services

#### Toronto Office

1<sup>st</sup> Floor, 625 Church Street  
Toronto, ON M4Y 2E8  
(416) 326-5800

#### Mississauga Office

The Emerald Centre  
10 Kingsbridge Garden Circle  
Suite 610  
Mississauga, ON L5R 3K6  
(905) 270-7333

#### Pickering Office

1420 Bayly Street  
Unit #1  
Pickering, ON L1W 3R4  
(905) 837-7721  
Toll Free 1-800-461-4608

### Other Helpful Resources

HRDC Occupational Analyses Series: *Automotive Service Technician*

Parker, Yana. *Blue Collar & Beyond, Resumes for Skilled Trades and Services*, Ten Speed Press, 1995

*Mississauga Automotive Directory*